



Board Member Agreement

I, _____, understand that as a member of the Board of Directors of the National Association of Park Foundations (NAPF), I have a legal and moral responsibility to ensure that NAPF does the best work possible in pursuit of its goals. I believe in the purpose and the mission of NAPF, and I will act responsibly and prudently as its steward.

As part of my responsibilities as a board member:

1. I understand that board terms are three years with an option for renewal.
2. I will interpret NAPF's work and value to the public, represent NAPF and act as a spokesperson.
3. I will attend all monthly board conference calls, in-person annual board meeting at NRPA Conference, in-person annual strategic planning retreat in first quarter of year, assigned committee conference calls, and any NAPF functions.
4. If special circumstances prevent me from participating, I will notify the Board Chair in advance.
5. I will make a financial contribution to NAPF, either in the form of sponsoring an organization's membership or individual cash donation, with the understanding that there is currently no minimum expected amount.
6. I will actively participate in membership recruitment and fundraising for NAPF.
7. I will act in the best interests of NAPF, and excuse myself from discussions and abstain from votes where I have a conflict of interest.
8. I will stay informed about current activities and issues in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other board matters.
9. I will work in good faith with staff and other board members as partners towards achievement of our goals.
10. If I don't fulfill these commitments to NAPF, I will expect the board chair to call me and discuss my responsibilities with me.

In turn, NAPF will be responsible to me in several ways:

1. I will be sent, without request, quarterly financial reports and an update of organizational activities that allow me to meet the "prudent person" section of the law.
2. Opportunities will be offered to me to discuss with the executive director and the board chair the organization's programs, goals, activities, and status; additionally, I can request such opportunities.
3. NAPF will help me perform my duties by keeping me informed about issues in the industry and field in which we are working, and by offering me opportunities for professional development as a board member.
4. Board members and staff will respond in a straightforward fashion to questions I have that I feel are necessary to carry out my fiscal, legal and moral responsibilities to NAPF. Board members and staff will work in good faith towards achievement of our goals.
5. NAPF will provide the Board of Directors with Directors & Officers and Liability Insurance.
6. If NAPF does not fulfill its commitment to me, I can call on the board chair and executive director to discuss these responsibilities.

Signed:

Signed:

Date:

Date:

Member, Board of Directors

Chair, Board of Directors

Adopted by the board of directors: 2/8/2016

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